

# Doing Business with The U.S. Army Corps of Engineers Pacific Ocean Division

This portal (Pacific Ocean Division Small Business Office website) will provide you with one-stop access for the District(s) with which you desire to do business and allow you to learn about the Districts various missions. Call, write or visit the Corps of Engineers Deputy for Small Business Programs within each District. Note, the Small Business Act does not apply to Far East and Japan Districts:

**Honolulu District:** NOTE - Small business webpage is under construction. Contact Ms. Cathy Yoza, 808-438-8586, [Catherine.L.Yoza@usace.army.mil](mailto:Catherine.L.Yoza@usace.army.mil)

## [Alaska District](#)

Monitor FEDBIZOPPS at <http://www.fedbizopps.gov> or <http://www.fbo.gov>. FEDBIZOPPS is the official FREE online listing of Government contracting opportunities. There you will find a record of upcoming procurements and sources-sought announcements.

Monitor the Districts' websites. Most Districts post information about upcoming projects, solicitations, contract awards, plan holders/bidders mailing lists and other general information.

Watch for announcements of Business Opportunity Conferences, trade fairs and other federally attended or sponsored meetings in your area.

Obtain a [Data Universal Numbering System \(DUNS\) number](#). Next, register your firm in the Central Contractor Registration (CCR) database, <http://www.ccr.gov>. Both steps must be done before you can be awarded a contract.

For those firms offering Architect-Engineer services, visit <http://orca.bpn.gov> where you can complete and submit an SF330, Architect-Engineer Qualifications.

Subcontracting opportunities are also available. Monitor each District's website to obtain the names of large businesses awarded federal contracts valued at more than \$1 million for construction, or \$500,000 for other than construction, who are required to subcontract with small business, small disadvantaged business, woman-owned small business, HUBZone small business, and service-disabled veteran-owned small business.

## **U.S. Army Corps of Engineers Office of Small Business Programs Mission Statement**

To sustain the Corps of Engineers as a premier organization in developing small businesses and maximizing their opportunities to participate in our procurements, thereby ensuring a

broad base of capable suppliers to support the Corps of Engineers mission and strengthen our Nation's economic development.

## **About The Small Business Program**

The Corps of Engineers has a strong commitment to the Small Business Program and uses set-aside and evaluation preference programs authorized by Federal procurement regulations. Set-aside programs protect small firms from having to compete with large firms, and evaluation preference programs allow the Federal government to award contracts to smaller firms even if their offered price is slightly higher than a large firm's price.

## **Types of Set-asides**

U. S. Small Business Administration (SBA), Section 8(a) set-asides: Firms must be accepted into the 8(a) program by the SBA. For information visit the Small Business Administration at <http://www.sba.gov/aboutsba/sbaprograms/8abd/index.html>.

Small Business set-asides: Only offers from small business firms will be accepted. No pre qualification from the Corps, SBA, or any other agency is required.

HUBZone set-asides: Only offers from HUBZone firms will be accepted. Firms must be certified by the SBA, <https://eweb1.sba.gov/hubzone/internet/index.cfm>.

Service Disabled Veteran-owned set-asides: Only offers from service disabled veteran-owned firms will be accepted. A disability rating from the Veterans Administration is required. For more information visit <http://www.sba.gov/aboutsba/sbaprograms/ovbd/index.html>.

## **Publicizing Requirements**

All routine procurements over \$25,000 are posted at FEDBIZOPPS, <http://www.fbo.gov> as well as at most of the Districts' websites.

Requirements valued between \$2,500 and \$25,000 are solicited either orally or in writing directly by a Buyer located within each District.

Acquisitions valued at \$2,500 or less do not require competition and are classified as micro-purchase requirements. These requirements are generally purchased at the project level using the Government IMPAC card, currently a VISA card.

# About The U.S. Army Corps of Engineers Pacific Ocean Division

The Pacific Ocean Division is the westernmost, the northernmost, and the southernmost of the U.S. Army Corps of Engineers' 9 divisions. Headquartered in Hawaii, the Pacific Ocean Division is charged with executing Corps missions in the Pacific area of operations that spans six time zones, from Alaska and Hawaii to American Samoa and across Polynesia and Micronesia to Japan and Korea.

The Pacific Ocean Division is a supervisory headquarters responsible for four operating engineer districts which execute division missions in their areas of responsibility. The Alaska Engineer District, headquartered in Anchorage, covers 586,000 square miles, or one-fifth the area of the Continental United States, comprising the state of Alaska. The Honolulu Engineer District, headquartered at Fort Shafter in Honolulu, has the largest geographic area stretching from Hawaii through Polynesia and Micronesia. The Japan Engineer District, headquartered at Camp Zama near Tokyo, executes missions in Japan, and the Far East Engineer District, headquartered in Seoul, executes division missions in the Republic of Korea.

**The Corps' Mission:** The people of the U.S. Army Corps of Engineers continue to provide vital services to the Army and the nation. You are deployed across the nation and around the world, working hard every day to do what is right. You are a critical part of the Army, from quality of life and readiness on the installations to transformation of the force for the future, helping to shape the Army for success. You are especially important to the well-being of the nation, and the livelihood of most Americans, through developing, managing, protecting and improving our nation's water resources. You are striving to bring synergy between development and environment, seeking the best economic, environmental and social solutions. You are doing the tough jobs. The nation will continue to look to you when it needs the best. Please use this document, and the strategic campaign plan published separately, and help me to achieve our vision and strategic goals.

*Water Resources Development*--Creating synergy between water resources development and environment.

*Environment*--Restoring, managing and enhancing ecosystems, local and regional.

*Infrastructure*--Building and sustaining the critical facilities for military installations and the public.

*Disasters*--Responding to local, national and global disasters.

*War fighting*--Providing full spectrum engineering and contingency support.

As a part of the world's largest engineering and construction management organization, we at the Pacific Ocean Division take seriously our reputation as "Leaders in Customer Care." Environmentally sustainable development is our premier challenge in the 1990s. Among our key missions are:

**Military & Host Nation Construction.** This program makes up the largest portion of our workload. We design and construct facilities for the Army and Air Force in Alaska and Hawaii and for all Department of Defense agencies in Kwajalein Atoll. In support of the U.S. Pacific Command's strategy, we design and construct facilities for all U.S. Forces in Korea and Japan. The program includes new construction, host nation projects, master planning, environmental services, and other engineering studies. The Pacific Ocean Division further supports installations through operation and maintenance, non-appropriated fund and family housing programs.

**Installation Support.** Ensuring Soldiers, Airmen, Sailors and Marines and their families have the best possible facilities in which to work, train, live and spend off-duty time is a fundamental goal of the Pacific Ocean Division. Our contribution to communities of excellence focuses on quality maintenance and repair of existing facilities, as well as on planning, design and construction of new facilities.

**Civil Works.** The Pacific Ocean Division administers federal water resource development programs in Alaska, Hawaii, Guam, American Samoa and the Commonwealth of the Northern Mariana Islands. This work is accomplished through the Alaska and Honolulu Engineer Districts. Project purposes include navigation, flood damage reduction, shore protection, and environmental restoration. The Districts also administer the regulatory program governing development and fill in navigable waters and wetlands. This program protects waters from obstructions to navigation, assures conservation of water resources, and preserves the precious natural environment.

**Support for Others.** The Pacific Ocean Division's planning, project management, design, engineering and construction management expertise supports a wide array of customers who request assistance to manage large, complex or unusual projects. Customers include other United States government agencies and Pacific Island nations as approved by the Assistant Secretary of the Army for Civil Works.

**Environmental Program.** In addition to satisfying National Environmental Policy Act requirements for all of our military and civil works projects, the Pacific Ocean Division provides environmental services to Army, Air Force, and other federal and state agencies in all phases of project sitting, planning, design, and construction monitoring of environmentally sensitive actions.

**Real Estate.** Provides full service real estate services in the Pacific Ocean Division's area of operation, including acquisition, management, disposal, appraisal, and real estate planning. Additionally maintains depository of Federal real estate records and maps.

**Disaster Response.** When natural disasters threaten the U.S. Pacific Command area, the Pacific Ocean Division responds under federal disaster assistance programs, including providing support to Federal Emergency Management Agency for emergency response, recovery and mitigation activities.

**Contingency Engineering.** The Pacific Ocean Division is prepared to provide engineering and construction management support to U.S. Pacific Command, U.S. Forces Korea, and subordinate commands in the event of military contingency.

## **Pacific Ocean Division Small Business Contact Information**

Ms. Ivonne Drake

[Alaska District](#)

CEPOA-DE-SB

P.O. Box 6898

Elmendorf AFB, AK 99506-0898

907-753-5576

[ivonne.drake@usace.army.mil](mailto:ivonne.drake@usace.army.mil)

Ms. Cathy Yoza

[Honolulu District](#)

Bldg. 230, CEPOH-EC-R

Fort Shafter, HI 96858-5440

808-438-8586

[Catherine.L.Yoza@usace.army.mil](mailto:Catherine.L.Yoza@usace.army.mil)